**Mandatory Template 1: Child Safeguarding Risk Assessment Template (Landscape version)**

**Written Assessment of Risk of Kiltealy N.S**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment Kiltealy N.S.

**(of any potential harm)**

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| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | Med | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staff  DLP& DDLP to attend PDST face to face training  All Staff to view Túsla training module & any other online training offered by PDST  BOM records all records of staff and board training |
| One to one teaching | Med | Harm by school personnel | School policy in process for one to one teaching  Open doors  Table between teacher and pupil  Glass in window  No Knock practice. |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel | Policy on intimate care |
| Toilet areas | High | Inappropriate behaviour | Usage and supervision policy in progress  One pupil from each room to use toilet at a time.  Staff and all visitors to use the staff toilet. |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | School implements SPHE, RSE, Stay Safe in full |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| LGBT Children/Pupils perceived to be LGBT | High | Bullying | Anti-Bullying Policy  Code of Behaviour |
| Daily arrival and dismissal of pupils | Med | Harm from older pupils, unknown adults on the playground | Arrival and dismissal policy  BOM requests regularly for children not to be in the yard before 9.10 am |
| Swimming | High | Unknown persons in the pool/changing area  Inappropriate behaviour by other pupils/adults | Swimming Policy |
| Sports Coaches | High | Harm to pupils | Policy & Procedures in progress |
| Students participating in work experience | High | Harm by student | Work experience Policy  Child Safeguarding Statement.  vetting |
| Recreation breaks for pupils | High | Harm by students  Harm by passer byes | Supervision policy |
| Classroom teaching | Med | Harm by student  Harm by adult | Practice to not be alone in a one on one situation with a student |
| Outdoor teaching activities | Med | Harm by student  Harm by adult | Stay visible to road (passing traffic) or Adults to have more than one child if at rear of the school |
| Sporting Activities | High | Harm by student  Harm by adult | Avoid one on one situations |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Library | Med | Harm by adults or student | Library policy in place |
| Serving at funerals | High | Harm by Adult/Child /Stranger | Separate permission slip sought from Parents  Children (more than one) Walked to church and back from Church by staff member. |
| School outings | High | Harm by adult  Harm by student  Presence of strangers  Supervisors unknown to staff | School Tour policy in place |
| Administration of Medicine  Administration of First Aid | Med | Wrongful use of medicines | Administration of Medicine Policy in place |
| Prevention and dealing with bullying amongst pupils | High | Aggressive behaviour by adult  Harm by student | Anti-bullying policy in place |
| Use of external personnel to supplement curriculum | High | Harm by external personnel | Teacher remains in the classroom with visitors |

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| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Care of pupils with specific vulnerabilities/ Care of pupils with specific vulnerabilities/needs such as   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care * Children on CPNS | High | Bullying based on vulnerabilities | Anti-Bullying Policy  Behaviour Policy |
| Recruitment of school personnel including Teachers  SNA’s Caretaker/Secretary  Cleaners  Sports coaches  External Tutors/Guest Speakers  Volunteers/Parents in school activities  Visitiors/contractors present in school during school hours  Visitors/contractors present during after school activites | High | Harm not recognised or properly or promptly reported | Child safeguarding statement & DES procedures made available to all staff.  Staff to view Tusla training module & any other online  Training offered on PDST  Vetting Procedures  Policy of Parents / Volunteers  Policy on Visiting Contractors in progress |
| Use of Information and Communication Technology by pupils in school | Med | Bullying | ICT policy  Anti-Bullying Policy  Code of Behaviour |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. | Low | Harm by adults or student | Adults not to be alone with one student, practice to keep have another student or adult present |
| Students participating in work experience in the school | High | Harm by work experience student | Work experience policy in place  Vetting procedures to be followed |
| Student teachers undertaking training placement in school | High | Harm by work experience student | Policy in place  Vetting procedures to be followed |
| Use of video/photography/other media to record school events | High | Photographs may be published by other adults or pupils | Policy in place-  Sign at front door |
| Sending children on messages | Med | Harm by Adult of child | Send in pairs |

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| * **Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015   and not general health and safety risk.   * The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary*   *Schools 2017* |

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on ......... [date]. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management