



# Kiltealy National School

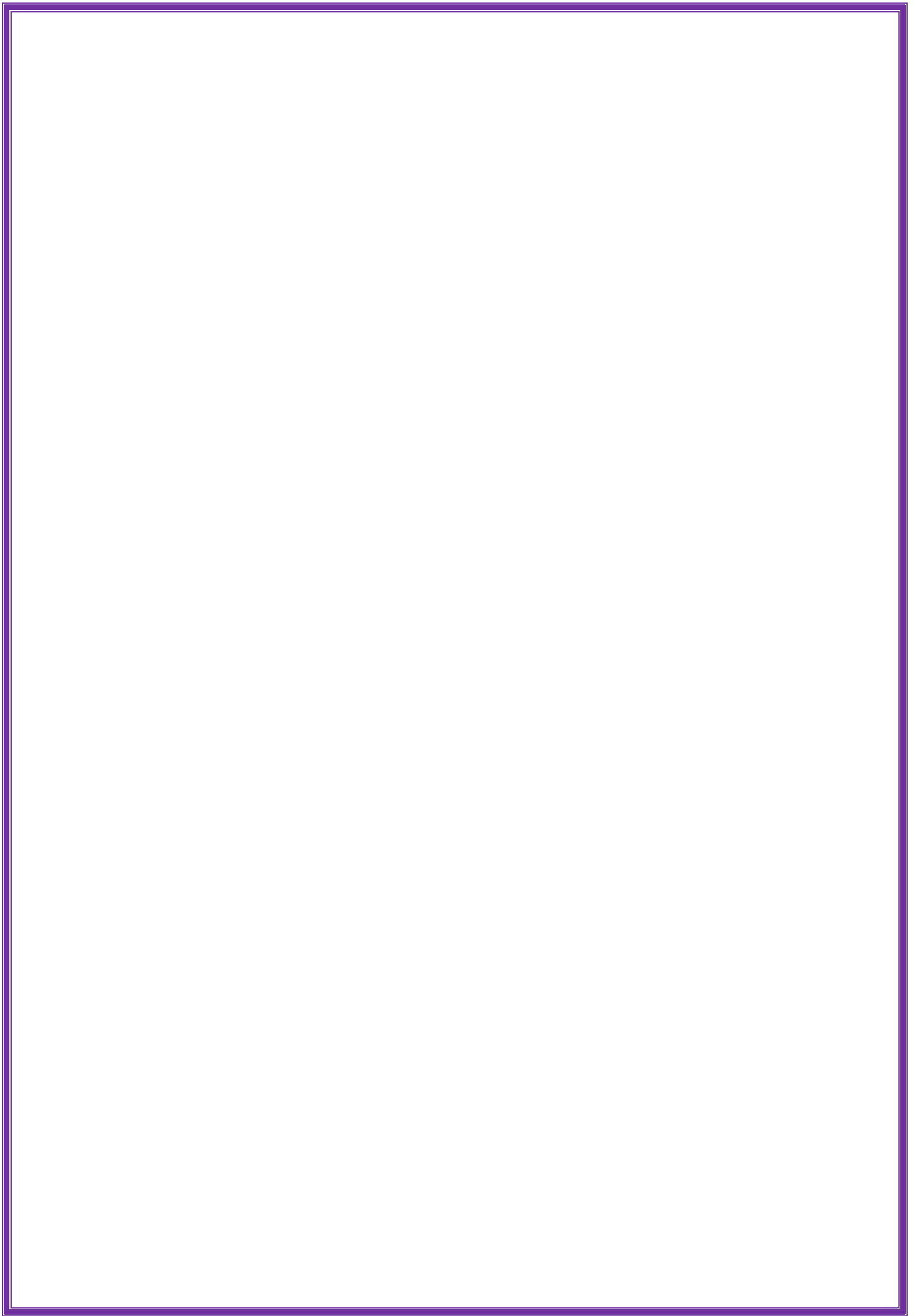


## Information Booklet

**Phone: 053 9255446**

**email: [kiltealyns@gmail.com](mailto:kiltealyns@gmail.com)**

**Website: [kiltealyns.ie](http://kiltealyns.ie)**





Dear Parents/Guardians,

On behalf of all the staff, I welcome you and your child to Kiltealy National School. This is a big step for your child and the beginning of a new and exciting journey.

This booklet contains information and advice which we hope will be a useful aid. We hope your child will settle happily into school. Please do not hesitate to contact us if you have any worries or concerns.

Yours sincerely,

Maeve Duff,

Principal.



## *Our Staff*



*Mrs. Maeve Duff*  
*Principal/Class Teacher*



*Ms. Danielle O'Neill*  
*Deputy Principal/Class Teacher*



*Ms. Niamh Kehoe*  
*Class Teacher*



*Ms. Amy Dillon*  
*Class Teacher*



*Ms. Rebecca Crosbie*  
*Class Teacher*



*Mrs. Aine Dowling*  
*AP II, Learning Support/Resource Teacher*

## *Our Staff*



*Mrs. Breda Waters*

*SNA*



*Ms. Deborah Cooper*

*SNA*



*Ms. Una Dalton*

*SNA*



*Mrs. Mary O'Brien*

*Secretary*

*Mrs. Pauline Cowman*

*Caretaker/Cleaner*

*Mr. Andy White*

*Caretaker/Groundsman*

## Ethos of the School

Kiltealy National School is a Catholic Primary School run by a Board of Management. It sets out to impart a good knowledge of the Catholic faith to its pupils, while also being prepared to accommodate pupils from other religions by allowing them to opt out of our formal religious education.

The general ethos of the school is to enable all pupils to develop into responsible citizens, who, while retaining their individuality, are capable of living positive, happy and fulfilled lives as responsible and caring members of their community and society.

We are fully committed to the principle of inclusion. Our holistic approach to child development seeks to simultaneously address the physical, emotional, relational, intellectual, and spiritual aspects of a child's life. To this end, the qualities of creativity, leadership, self-reliance and co-operation are essential.

Individual development also demands competence in the fundamentals of education to the highest levels attainable by the individual pupil.

Development through the appreciation of the arts and literature and participation in sport and community activity will lead to a positive and healthy lifestyle, which will benefit not only the individual, but the whole community.



## **Procedures for Enrolment**

Parents seeking to enrol their children in Kildealy N.S. are required to return a completed Enrolment Form with a Birth Certificate. Enrolment forms are available from the school office or can be downloaded from the school website. Enrolment is advertised on the school website, in local press, circulars to parents and through church announcements.

## **Parent Information Evening**

Parents of enrolling pupils are invited to attend an information evening in January prior to their child's admission to school. The content of this booklet and queries are addressed.

## **Induction Days**

The enrolled pupils are invited into the school for 3 induction days which take place over a 3 week period in May/June. These days allow the children to familiarise themselves with the school setting, their teacher and classmates, easing the transition for both parents and pupils.

## **Admission Day**

Children for Junior Infants will be admitted on the first day of the school year. (see school calendar issued in final term of current school year).

## **Free Primary School Books Scheme-Booklists**

Parents are issued with booklists in May/June prior to their child's admission. The booklist highlights the schoolbooks, workbooks, copies and other items that are supplied by the school under the free schoolbooks grant scheme.

Parents are requested to pay a small sum to cover the cost of items such as Pupil Insurance and Aladdin Connect Fees which is paid once the school year commences in August/September.

The Booklist also includes a short list of essentials (stationary etc.) required for the school year to be purchased by the parents prior to Admission Day.

## School Uniform

**\*\* Our Infant intake are required to wear the school tracksuit only for their infant years.**

### School Tracksuit

(Infant classes-every day and PE days for all other classes)

- Navy non-branded tracksuit bottoms and tracksuit top.
- Blue polo t-shirt.
- 

Generic brands available in most high-street stores but preferably Dunnes Stores.

### Uniform (1<sup>st</sup> - 6<sup>th</sup> Class)

- Grey skirt/pinafore or trousers
- Wine v-neck jumper (school crest optional)
- Grey shirt
- Wine and grey striped tie
- Wine socks or tights

Generic brands of all of the above items are available in most high-street stores.

Crested jumpers (optional) and ties are available from Matthew Mernagh, Slaney St. Enniscorthy.

Parents can purchase a wine school jumper in any high street store-the optional crest can be added to the jumper in Matthew Mernaghs, Slaney St, Enniscorthy.





## Useful Tips

- Buy an A4+ size school bag **without wheels** (as they are a classroom hazard) suitable for children to open independently and large enough to carry folders, copies, pencil case and lunch.
- Notes/Messages: Correspondence is now via our Aladdin Connect App.
- Label school jumpers and coats clearly.

## Before your child starts school

### Promoting Independence

It would be helpful if your child is able to do the following:

- Open and close their school bag, lunch box and drinks container.
- Remove/put on coat, gloves and hat and hang each item up.
- Use the toilet properly and flush after use.
- Wash and dry hands.
- Tie their own shoes. (Velcro fastening recommended if this skill has not been mastered)
- Use a tissue efficiently.
- Tidy away toys.
- Share their toys and be prepared to take turns.
- Act confidently and responsibly.
- Know their own belongings.



### **General School Day**

School begins at **9.20am** for all classes and ends at **3.00pm** for all senior classes (1st-6th).

Junior and Senior Infants finish at **2.00pm** daily.

Junior Infants will go home at **12.30pm** for a period of up to two weeks to allow them to settle in. After that their school day will end at **2.00pm**.

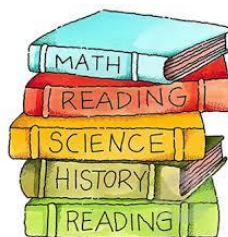
### **Homework**

Each class teacher will distribute a guide to homework at the beginning of the school year.

If you are sending money into the school for any reason, please place it in a sealed envelope, clearly labelled with your child's name, teacher's name, amount enclosed and the initiative named. (e.g. swimming money)

If you wish to speak with a teacher about your child, please phone the school to make an appointment. Office opening hours are Monday, Wednesday & Friday (9.15am-2pm). An answer machine serve is in place outside of office hours and your call will be returned as soon as is possible.

**Parent Teacher Meetings** are held once a year toward the end of the first term where parents are afforded the opportunity to meet with the class teacher on a one to one basis to discuss your child's progress. Written school reports will be sent out in June.



## Lunch Policy

Children have a small snack from their lunch boxes at **11am** prior to an outdoor small break.

The lunch break is taken from **12.30pm** to **1.00pm**. Children eat their lunch in their classroom from 12.30pm to 12.45pm. The remaining time is spent in the school yard.

On rainy days the children remain in the classroom for the duration of the break. Children who wish to remain indoors due to illness must present a note from a parent to the class teacher.

Our school has a **Healthy Lunch Policy** in line with our aim of promoting good health and wellbeing in our school.

Children are encouraged to bring healthy and nutritious lunches to school and to avoid crisps, bars, sweets, chewing gum and fizzy drinks. (leaflet enclosed)

In line with our *Green Schools Code*, all pupils are encouraged to recycle their lunch wrappings. This will help the child to take responsibility for disposing of his/her own refuse and create litter awareness.

Ensure that your child is competent in handling the food they bring in their lunch bags. (ie. opening drinks/yoghurt cartons/peeling oranges etc.)

**N.B. Nuts are not allowed in the school in any form because of the allergic reaction they cause some of our pupils.**



## **General Information**

### **Sacraments**

The Sacraments of First Penance and First Holy Communion take place in Second Class, while the Sacrament of Confirmation takes place every second year when the pupils are in 5th/6th Class.

### **GAA**

Children receive coaching in Gaelic Games from infant level (ABC games) with hurls and helmets required by all pupils from First Class onwards.

### **School Tours**

School Tours for all pupils generally take place in late May/early June. Infants—Second Class travel together on one tour, while 3rd—6th classes take a separate tour together.

A **Code of Behaviour** compliance form along with a separate consent check list in relation to **Health & Safety** will be issued to you in September.

A **school calendar** of holidays and other events is issued and posted to our school website.

If your child is absent from school or is required to leave early, you should record this information on the Aladdin Connect App.


## Communication through Aladdin Connect

The school currently uses the Aladdin Schools software service for administrative and Communicative purposes. Aladdin Connect gives you secure access to messages from the school and to details of your child's attendance, reports cards, permission slips etc. via secure login from your internet browser or Aladdin Connect App. This will allow you to see all information in one place with less reliance on text messages/emails/notes. The Aladdin ePayments component allows for any school payments to be made online through the app.


Aladdin Connect is a fantastic way to enhance a school's communication with parents. It enables parents to stay connected and informed about their child's education.

You can rest reassured that Aladdin Schools uses state-of-the-art security to safeguard information entered by the school and data is stored and processed in strict compliance with Irish and European data protection laws.

Prior to your child's admission day you will receive a link and unique access codes for setting up.



### How parents register for Aladdin Connect




**1. Link From School**

You will receive either a text or email from the school.

Within this message there will be a link unique to you.


Simply tap on this link to begin.



**2. Connect Registration**

The link will direct you to the Connect registration page.

You will be required to enter information such as your child's **first name** and **date of birth**, along with your **own name**.

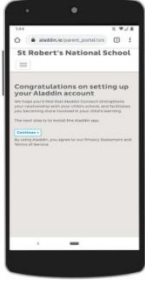


**3. Account Setup**

The next step is to setup your login details.

To create your account you will be asked to enter an **email** and **password** that will act as your login.

Make sure to select an email you have access to and a password you will remember.

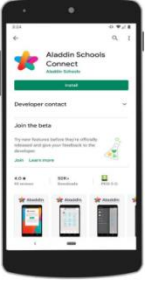


**4. Account Created**

Once you have created your account you will be greeted with this screen.

The next step is to download the Connect app.


If you are on mobile you can click the continue button to be directed to download the app.



**5. Download App**

You can find the Connect app on both the Apple App Store or Google Play Store.

The App is free to install so you will need to simply press the install button to add it to your device.



**6. Sign Into App**

Once you have installed the Connect app the last step is to login.

Parents will use the details set up in **step 3** in order to login.

Once signed in parents will be prompted to enter their mobile number for validation.

## Parents' Association

We are fortunate to have an active Parents Association in our school. The Parent Association is the structure through which parents/guardians in a school can work together for the best possible education for their children. Its members work with the principal, staff and the board of management to build an effective partnership of home and school.

If you are new to the area, getting involved is a nice way to get to know and meet other parents. A notification for the AGM will be distributed through the Aladdin Connect.

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We encourage the distribution of invitations to **birthday parties** and other such events to take place outside of the school and among parents rather than in the school grounds/classroom among pupils.

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## Child Protection - Tusla.

Our school has a child protection policy. Teachers are mandated to report any suspicions of child neglect/abuse to Tusla. It is also our responsibility to report to the National Education Welfare Board any child absent for 20 days or over in any school year regardless of reason.





We hope your child will have a happy and fulfilling educational experience in  
Kiltealy N.S.

For any further information please contact the school on

**053 9255446** or email: **[kiltealyns@gmail.com](mailto:kiltealyns@gmail.com)**

Keep up to date with school events on our website

**[kiltealyns.ie](http://kiltealyns.ie)** and facebook page; **Kiltealy National School, Co. Wexford**





Some of the many initiatives our children enjoy



Funky Kids

STEM Activities

Music Generation

Rackard League

Equestrian Competitions

Annual Readathon

World Book Day Celebrations

Christmas Carol Service

Sing Out Loud

Active Schools

Creative Arts

Green School





## Notes

## Notes

